

WRIGHTSVILLE BOROUGH COUNCIL MEETING
MONDAY, JANUARY 3, 2011

In attendance: Borough Council President Groft, Council Vice-President Hobbs, Councilman Scritchfield, Councilman Nelson, Councilwoman Bolton, Councilman Sipes, Mayor Habecker, Secretary Wirks, Solicitor Ehrhart, Treasurer Brenner and Engineer Klinedinst.

Council President Groft called the regular meeting of the governing body to order at 6:59pm and led the salute to the American Flag.

PATRONS:

Annie Weirich –

- Stated that she was very proud of the Fire Department.
- Read a letter she had composed asking for the resignation of Police Chief Pearson.

Mel McDonald –

- Inquired as to why the Borough office was closed during the last week of December in order to become caught up if the office had already decreased the operation hours.
- Claimed that the Borough was wasting tax payer's dollars in relation to the former Street Department Supervisor's Borough cell phone and not disconnecting service.
- Expressed her displeasure in regards to the newspaper article about the raise in E&O insurance for the Borough and she felt that the story was not complete.
- Questioned why the Borough Secretary was in attendance at the unemployment hearing for the former Street Department Supervisor.
- Accused Borough Council of conducting sneaky meetings.
- Stated that she felt the Borough Council was ganging up on resident Eric White. Mrs. McDonald asked why Borough Council was allowing people to open businesses without having to install sprinkler systems but seemingly forcing resident Eric White to install them.

Councilman Sipes made a motion to approve the regular December meeting minutes. Councilman Scritchfield seconded the motion. All in favor. Motion passed with a unanimous vote. 6-0.

Councilman Sipes made a motion to approve the recessed December meeting minutes. Councilman Scritchfield seconded the motion. All in favor. Motion passed with a unanimous vote. 6-0.

RESOLUTION ADOPTION: (copies of Resolutions attached)

- RESOLUTION 2011-1 – BOROUGH PLANNING MEETING SCHEDULE
 - – Councilman Sipes 1st; Council Vice President Hobbs – 2nd – All in favor. Motion passed with a unanimous vote, 6-0.
- *Advertising of Planning Meeting Schedule*
 - – Councilman Sipes 1st; Councilman Nelson – 2nd – All in favor. Motion passed with a unanimous vote, 6-0.
- RESOLUTION 2011-2 – BOROUGH 2011 HOLIDAY CALENDAR
 - – Councilman Sipes – 1st; Councilwoman Bolton – 2nd – All in favor. Motion passed with a unanimous vote, 6-0.
- RESOLUTION 2011-3 – BOROUGH SECRETARY APPOINTMENT
 - – Council Vice-President Hobbs – 1st; Councilman Sipes – 2nd – All in favor. Motion passed with a unanimous vote, 6-0.
- RESOLUTION 2011-4 – CHIEF OF POLICE APPOINTMENT
 - – Council Vice-President Hobbs – 1st; Councilman Scritchfield – 2nd – All in favor. Motion passed with a unanimous vote, 6-0.
- RESOLUTION 2011-5 – ENGINEER APPOINTMENT
 - – Councilwoman Bolton – 1st; Councilman Sipes – 2nd – All in favor. Motion passed with a unanimous vote, 6-0.
- RESOLUTION 2011-6 – TREASURER APPOINTMENT
 - – Councilman Sipes – 1st; Councilman Nelson – 2nd – All in favor. Motion passed with a unanimous vote, 6-0.
- RESOLUTION 2011-7 – SOLICITOR APPOINTMENT
 - – Councilman Sipes – 1st; Councilwoman Bolton – 2nd – All in favor. Motion passed with a unanimous vote, 6-0.
- RESOLUTION 2011-8 – CODE ENFORCEMENT APPOINTMENT
 - – Councilman Sipes – 1st; Councilman Scritchfield – 2nd – All in favor. Motion passed with a unanimous vote, 6-0.
- RESOLUTION 2011-9 – AUDITORS APPOINTMENT
 - – Councilman Sipes – 1st; Councilwoman Bolton – 2nd – All in favor. Motion passed with a unanimous, 6-0.

- RESOLUTION 2011-10 – ANIMAL CONTROL OFFICER APPOINTMENT
 - – Councilman Sipes – 1st; Councilman Scritchfield – 2nd – All in favor. Motion passed with a unanimous vote, 6-0.

POLICE REPORT:

23 Calls for service

7 Traffic Citations

5 Non-Traffic Citations

2 DUI Arrests

3 Motor Vehicle Accidents

6 Warrant Services

TREASURER REPORT:

Treasurer Brenner gave the January 2011 financial report. Additionally, Treasurer Brenner presented Borough Council with a 2010 financial report for all Borough accounts (General Fund, Recreation Fund, Special State Fund & Capital Reserve Fund) and explained various components of said report. Treasurer Brenner pointed out to those in attendance that the revenues for the Borough of Wrightsville exceeded the expenditures for the year 2010. Councilwoman Bolton made a motion to approve the check register for December 2010. Councilman Scritchfield seconded the motion. All in favor. Motion passed with a unanimous vote, 6-0.

ENGINEER REPORT:

1. Royal Farms – Building razed in May. No activity this month.
2. Comprehensive Plan Update (KDG) – Total project cost is \$80,195 (Comp Plan Update \$40,970 and Riverfront Park Master Plan \$39,225). Funding makeup is YCPC \$15,000, DCED \$20,485, DCNR \$26,732 (pending), and Borough \$17,978. Meetings are 3rd Monday at 7:00 PM in Borough Meeting Room. Comprehensive Plan Committee developing Future Land Use Map and reviewing Growth Management Plan elements; next Committee meeting 1/17. Waterfront Master Plan developing, public meeting 1/10.
3. Safe Routes to School (BRB) – Grant awarded on May 28th to Wrightsville Borough in the amount of \$239,900.00. Plans have been submitted for Utility Clearances; still waiting for two, Three Easements required, waiting for Final Design. Design will be finalized after Utility and Right of Way clearance, both in progress. YAMPO approved additional \$90,000 funding. Final design in progress.

4. 5 Year Street Condition Assessment and Improvement Plan (CWT) –As authorized we are preparing a 5–year capital improvements plan for Borough streets. We presented the results of our pavement condition ratings and our prioritization tool based upon traffic loadings and pavement ages. To finalize the plan, we have requested Council consider at what level street projects will be funded annually and the fate of the existing reserve in the Liquid Fuels account. Final Report to be furnished in January.

5. Dangerous Building demolition 513 Cherry Street (/JR) — Construction to 515 Cherry Street is finishing. Only minor tasks remain to enclose the common wall. Foundation repair anticipated to be finished week ending 12/31.

6. Storm water Inspection, 111 North 7th Street (JAK) – Responded to request for inspection; inspected and approved December 27.

There was a discussion pertaining to the Safe Routes to School project amongst the public officials and Engineer Klinedinst.

Engineer Klinedinst requested an Executive Session in order to discuss real estate acquisition with Borough Council.

SOLICITOR REPORT:

Solicitor Ehrhart thanked Borough Council for her appointment as Solicitor for Wrightsville Borough.

Borough Council broke for an Executive Session at 7:20pm and reconvened at 7:42pm. It was explained to those in attendance that the reasoning for the Executive Session was to discuss a real estate matter and no action was taken.

COMMITTEE REPORTS:

ADMINISTRATION & FINANCE:

No report

PUBLIC SAFETY:

Councilman Scritchfield read the Fire Department report (complete report is attached) for December 2010 which consisted of the following:

81 Total Responses

Hellam Township - 26 calls
 Wrightsville Borough - 17 calls
 Lower Windsor Township - 11 calls
 East Donegal Township - 8 calls
 Hallam Borough - 4 calls
 Felton Borough - 1 call
 Manchester Township - 2 calls
 York Township - 3 calls
 Newberry Township - 2 calls
 Springettsbury Township - 2 calls
 Conewago Township - 1 call
 Marietta Borough - 2 calls

 17 Medical Assists
 9 Auto Accidents
 17 Structure Fires
 1 w/ entrapment
 11 Automatic Fire Alarms
 3 Brush Fire / Mulch Fires
 2 Debris Removals
 11 Standby Transfers
 2 Gas Leaks / Co Leaks
 2 Wires Down
 1 Investigation Outside
 1 Trench Rescue
 1 Residential Rescue
 1 Fire Police Dispatches
 1 Assist Police Department
 1 Dumpster Fire

652 Total calls for 2010

Average crew size - 13 Personnel
 Average Fire / Rescue Response Time - 1 minute 10 seconds
 QRS Response Time - 1 minute

Councilman Scritchfield made a motion to appoint resident Scott Livelsberger to the Civil Service Commission. Council Vice- President Hobbs seconded the motion. All in favor. Motion passed with a unanimous vote, 6-0.

PUBLIC WORKS:

Councilman Nelson read the Streets Department report (complete report is attached) for the month of December which consisted of the following:

- Leaf pick up
- Maintenance on the leaf box
- Updated call list with County Control
- Worked w/ Borough Secretary on vehicle insurance and registration
- Removed bridge message sign for the winter
- Worked on Snow Emergency signs – placement, installation, etc
- Cinder as needed
- Performed maintenance on Borough vehicles such as:
 - Oil changes
 - Filter changes
 - Mounting battery jump point assembly
 - Air filter changes
 - Tire replacements

Councilman Nelson explained to those in attendance that there was a meeting between Borough officials, Municipal Authority employees and Borough employees in order to establish effective snow removal guidelines and practices.

Councilman Scritchfield made a motion to reappoint Phil Landis to the Municipal Authority Board. Councilman Nelson seconded the motion. All in favor. Motion passed with a unanimous vote, 6-0.

Councilman Scritchfield made a motion to reappoint Gary Ishman to the Municipal Authority Board. Councilman Nelson seconded the motion. All in favor. Motion passed with a unanimous vote, 6-0.

COMMUNITY & ECONOMIC DEVELOPMENT:

Councilman Sipes made a motion to approve and enact the amended Bridge Lighting Ordinance, Wrightsville Borough Ordinance 2011-1. Councilwoman Bolton seconded the motion. A roll call vote was called:

Councilman Sipes – aye
 Councilman Scritchfield – aye
 Councilwoman Bolton – aye
 Councilman Nelson – aye
 Council Vice President Hobbs – aye
 Council President Groft – nay

Motion passed with a majority vote 5-1.

Council Vice President Hobbs asked Borough Council to look at the proposed Building Ordinance amendment.

PARKS & RECREATION:

Councilwoman Bolton relayed to those in attendance that the baseball/ tball and softball signups would be held in the Borough municipal building on the following dates and times:

January 28th, 6pm-8pm

January 29th, 10am-12pm

February 2nd, 6pm-8pm

SENIOR CENTER:

No report as the center was closed for 2 weeks.

MAYORAL REPORT:

Mayor Habecker gave his report which consisted of:

- Attended December Wrightsville Borough Municipal Authority meeting
- Attended December Borough Council Planning meeting
- 513 Cherry Street – Demolition completed
- Attended December Hallam Borough Council meeting
- Attended snow removal meeting with Borough & WBMA employees.
- Addressed concerns of property maintenance
- Answered & addressed question regarding the 2011 budget in relation to increased insurance costs
- Addressed the furnace issues at the Police Department in December. Municipal Authority Board Member Joe Giandalia was kind enough to assist in restarting the furnace.
- The building which houses the Police Department and Fire Department is in need of some repairs such as but not limited to:
 - Door
 - Roof
 - Windows
 - Hvac
 - Floor coverings
- Civil Service Commission meeting on Monday, February 7, 2011 at 6pm to reorganize. Annual report to Borough Council to follow
- Working on the update of the Borough fee schedule
- Special Olympics Polar Plunge on Saturday, February 6, 2011 on the John Wright property

Mayor Habecker asked that Borough Council recess the January 3, 2011 meeting until the January 17, 2011 Borough Council Planning meeting in case there is any official action to be taken in relation to the Police contract.

Discussion ensued in regards to the responsibility of the furnace repair. It was determined that the Borough would obtain price quotes for work to be done on the furnace.

ADDITIONAL BUSINESS:

Council Vice President Hobbs stated that at last month's Borough Council meeting, resident Mel McDonald accused her of using her position as a Borough Council member to have her business property parking lot plowed by the Streets Department during the February 2010 snow storms. Council Vice President Hobbs stated that she has a bill in her possession that shows who actually plowed her property during said snow storms. Vice President Hobbs added that any resident was more than welcome to look at the bill.

Councilman Sipes made a motion to recess the January 3, 2011 regular Borough Council meeting until the Monday, January 17, 2011 Borough Council Planning meeting at 4pm. Councilwoman Bolton seconded the motion. All in favor. Motion passed with a unanimous vote, 6-0.

The Monday, January 3, 2011 regular Borough Council meeting was officially recessed at 7:59pm.

Respectfully Submitted,

Melissa B. Wirls

Melissa Wirls
Borough Secretary