

WRIGHTSVILLE BOROUGH COUNCIL MEETING
MONDAY, FEBRUARY 7, 2011

In attendance: Borough Council President Groft, Council Vice-President Hobbs, Councilman Scritchfield, Councilman Nelson, Councilwoman Bolton, Councilman Sipes, Mayor Habecker, Secretary Wirls, Solicitor Ehrhart, Treasurer Brenner and Engineer Klinedinst.

Council President Groft called the regular meeting of the governing body to order at 6:58pm and led the salute to the American Flag.

PATRONS:

Steve Conti:

- Thanked the Borough for their assistance during the Special Olympics Polar Bear Plunge. Stated that they would like to reimburse the Borough for the expenses incurred.

Mel McDonald:

- Asked what happened to the newsletter being delivered to home of residents.
- Asked why people are having seemingly having a difficult time obtaining Right to Know information.
- Stated that Borough Council wasted tax payers' dollars by appointing a new resident to the Civil Service Commission rather than re-appoint Eric White, who has already received the Civil Service training.
- Asked why the Borough removed the recent assistant from their employ.
- Addressed Councilwoman Hobbs in regards to the snow plowing bill she produced for public viewing at the end of January Borough Council meeting. She inquired as to how plowing for 4 snowstorms could be on one bill.
- Threatened to contact the ACLU and sue the Borough for asking her to be removed at the end of the January Borough Council meeting.

Eric White:

- Stated that he did not receive a letter in regards to the Snow Emergency Route. Mr. White said that he thought the Borough would not only plow the snow but remove it from the streets as well.
- Informed Borough Council that the alley behind the 100 block of Hellam Street was not plowed despite having requested it to be done.
- Stated that in the redacted copy of the Mayors Report for the January Borough Council meeting that he obtained via a recent Right to Know request, the Mayor states that he would like to see the position of a Part-Time Ordinance Enforcement Officer be considered by Borough Council. Mr. White said that he felt this officer would be created to only harass residents and asked Borough Council not to create the position.

Councilman Sipes made a motion to approve the January 3, 2011 Borough Council Regular Meeting Minutes and the January 17, 2011 Borough Council Recessed Meeting Minutes. Councilman Scritchfield seconded the motion. All in favor. Motion passed with a unanimous vote. 6-0.

CIVIL SERVICE REPORT –

Civil Service Chairman Mark Lentz informed Borough Council of the Civil Service Commission activities for the year of 2010 which included the hiring of a Full-Time Police Officer.

FIRE DEPARTMENT REPORT –

Councilman Scritchfield informed those in attendance that the Fire Department would be holding a sandwich sale.

Hellam Township – 22 calls
Wrightsville Borough – 18 calls
Hallam Borough – 2 calls
East Donegal Township – 7 calls
Columbia Borough – 2 calls
Lower Windsor Township – 4 calls
Windsor Township – 1 call
Marietta Borough – 2 calls
Manchester Borough – 1 calls
Springettsbury Township – 1 call
Chanceford Township – 1 call
TOTAL CALLS – 61

11 Medicial Assists
9 Auto Accidents
 -2 with entrapment
15 Structure Fires
 -6 working fires
6 Automatic Fire Alarms
5 Standby Transfers
4 Mulch / Brush / Controlled Burn
7 Public Services / Fire Police Dispatches
1 Vehicle Fire
1 Wires
Average Crew Size – 15 Personnel
Average Fire / Rescue Response Time – 50 seconds
Average QRS Response Tim - 1:45 minutes

POLICE DEPARTMENT REPORT –

Chief Pearson gave the January 2011 police report which consisted of:

- 30 Calls for service
- 1 Traffic Citations
- 2 Non Traffic Citations
- 2 DUI Arrests
- 2 Warrant Services
- 2 Vehicle Accidents

TREASURER REPORT –

Treasurer Brenner provided Borough Council with the financial report for January 2011. Treasurer Brenner pointed out various aspects of the report such as:

- Monies received from DCED for Comprehensive Plan reimbursements
- \$12,262 bill from Code Administrators, Inc which is not a part of the 2011 budget. Treasurer Brenner stated that the bill is in relation to a current Ordinance violation issue and the Borough anticipates reimbursement.
- Miscellaneous expenditures for unemployment not budgeted for.
- Audit to begin on February 21, 2011.
- The Borough will have to seek additional reimbursement for 513 Cherry Street as the insurance company has not paid the Borough the full amount of construction costs.

ENGINEERING REPORT –

- Royal Farms – Building razed in May. No activity this month.
- Comprehensive Plan Update (KDG) – Total project cost is \$80,195 (Comp Plan Update \$40,970 and Riverfront Park Master Plan \$39,225). Funding makeup is YCPC \$15,000, DCED \$20,485, DCNR \$26,732 (pending), and Borough \$17,978. Meetings are 3rd Monday at 7:00 PM in Borough Meeting Room. Comprehensive Plan Committee developing Future Land Use Map and reviewing final elements; next Committee meeting is 2/21. Waterfront Master Plan developing, stakeholders meeting held January 28th and public meeting held January 31st; working on options.
- Safe Routes to School (BB) – Grant awarded on May 28th to Wrightsville Borough in the amount of \$239,900.00. Plans have been submitted for Utility Clearances; still waiting for two, Three Easements required, waiting for Final Design. Design will be finalized after

Utility and Right of Way clearance, both in progress. YAMPO approved additional \$90,000 funding. Final design in progress.

- 5 Year Street Condition Assessment and Improvement Plan (CWT) – Final Report completed and delivered. Next step is authorization to proceed with bidding 2011 work.

SOLICITOR REPORT –

Discussion amongst Borough Council, the Mayor and the Solicitor commenced in relation to municipal liens.

Discussion ensued in regards to uncertified buildings.

Solicitor Ehrhart requested an Executive Session in order to discuss various matters with Borough Council.

Borough Council broke for an Executive Session at 7:32pm and reconvened at 8:24pm. It was declared that the Executive Session was conducted in order to discuss litigation and no action was taken.

MAYORAL REPORT –

Mayor Habecker presented Borough Council with his monthly Mayor's report which consisted of the following:

- Attended the following meetings:
 - Wrightsville Borough Municipal Authority Board meeting
 - Borough Council Planning meeting
 - Waterfront Plan meeting
 - York County Mayors Association meeting
- 513 Cherry Street – Awaiting completion, weather permitting.
- Snow Emergency enacted on January 26, 2011 at 6pm and held until January 27, 2011 at 10am.
- Attended a District Court hearing for an Ordinance violation.
- Addressed resident concerns regarding building code violations.
- Mayor Gene Herchelroth passed away on January 26, 2011.
- Asking for Borough Council to consider the following:
 - Adopt by Resolution, the proposed police duty manual
 - Consider an Ordinance clarifying the Borough's position on uncertified buildings.
 - Resolution adopting a policy for Ordinance violation complaints.

COMMITTEE REPORTS:**Administration & Finance Committee:**

Councilman Scritchfield made a motion to adopt the Plgit Resolution 2011-12. Councilwoman Hobbs seconded the motion. All in favor. Motion passed with a unanimous vote. 6-0.

Public Works Committee:

Councilman Nelson informed those in attendance that a salt spreader was purchased for the Borough and explained micro surfacing and the anticipated Streets Department projects for 2011. Councilman Nelson made a motion to proceed with the 5 year Plan as presented by C.S. Davidson. Councilman Scritchfield seconded the motion. Motion passed with a unanimous vote. All in favor. 6-0.

Public Safety Committee:

Councilman Scritchfield made a motion to approve the adoption of the Police Duty Manual Resolution 2011-13. Councilman Sipes seconded the motion. All in favor. Motion passed with a unanimous vote. 6-0.

Councilman Scritchfield made a motion to approve raising the hourly pay rate for Part-Time Police Officers to \$17 per hour as budgeted. Councilman Sipes seconded the motion. All in favor. Motion passed with a unanimous vote. 6-0.

Community & Economic Development Committee:

Councilwoman Hobbs made a motion to adopt the Bridge Lighting Agreement Resolution 2011-14. Councilwoman Bolton seconded the motion. Councilman Groft opposed. Motion passed with a majority vote. 5-1.

Councilwoman Hobbs made a motion to adopt Bridge Lighting Agreement signature Resolution 2011-15. Councilwoman Bolton seconded the motion. Councilman Groft opposed. Motion passed with a majority vote. 5-1.

Councilwoman Hobbs made a motion to approve advertising for proposed Ordinance 2011-2 Building Ordinance Amendment. Councilman Scritchfield Seconded the motion. All in favor. Motion passed with a unanimous vote. 6-0.

Councilwoman Hobbs made a motion to approve the Solicitor drawing up an Ordinance pertaining to uncertified buildings and present it to Borough Council. Councilman Scritchfield seconded the motion. All in favor. Motion passed with a majority vote. 6=0.

A discussion ensued in regards to the proposed Resolution 2011-16 adopting a procedure for the reporting of Ordinance violations.

Parks & Recreation Committee:

- Councilwoman Bolton told those in attendance that the Recreation Board profited approximately \$550 from the most recent sub sale.
- Clean Up Day is April 23, 2011. Randee Scritchfield is the contact person.
- Pancake breakfast is February 12, 2011.
- Councilwoman Bolton explained that she has received an invitation to attend a DCNR meeting with Hellam Township in regards to potentially combine our Parks & Open Spaces

resources.

- Councilman Sipes informed those in attendance that the seniors at the center will be doing taxes on Wednesday's 8:30am – 11:30pm until April 13, 2011.
- Councilman Sipes [provided details for the upcoming Indoor Yard Sale hosted by Historic Wrightsville.

Personnel Committee:

Councilwoman Bolton made a motion to hire Laura McKenzie as a Part-Time Office Assistant at \$12 per hour. Councilman Scritchfield seconded the motion. All in favor, Motion passed with a unanimous vote. 6-0.

ADDITIONAL BUSINESS:

Mayor Habecker addressed the ice situation the past Saturday and asked Borough Council to consider donating the materials and labor provided by the Borough to the Special Olympics. Borough Council thought it would be a nice idea for Donsco to donate the monies they were going to give to the Borough to the Special Olympics.

Councilman Groft asked Chief Pearson about the question posed by resident Mrs. McDonald at the January meeting in regards to no stop signs at the end of alleys. Chief Pearson explained that the law states that anyone traveling in an alley must yield to traffic.

Councilman Sipes made a motion to adjourn the February 7, 2011 Borough Council regular meeting at 8:49pm. Councilwoman Bolton seconded the motion. All in favor. Motion passed with a unanimous vote. 6-0.

The Wrightsville Borough February 7, 2011 Regular Meeting was officially adjourned at 8:49pm.

Respectfully Submitted,

Melissa B. Wirls

Melissa Wirls
Borough Secretary