

**WRIGHTSVILLE BOROUGH COUNCIL MEETING
MONDAY, APRIL 4, 2011**

The regular meeting of the governing body convened at 7:00pm on Monday, April 4, 2011.

In attendance: Borough Council President Groft, Council Vice- President Hobbs, Councilman Scritchfield, Councilman Nelson, Councilwoman Bolton, Councilman Sipes, Mayor Habecker, Secretary Wirls, Solicitor Ehrhart, Treasurer Brenner and Engineer Klinedinst, Police Chief Pearson.

Council President Groft called the regular meeting of the governing body to order at 7:00pm and led the salute to the American Flag.

Patrons:

Mark Lentz –

- Stated that during the public comment portion of the March Borough Council meeting, resident Eric White asked Borough Council to change a document so that he could skirt his way around building codes. Mr. Lentz asked that Borough Council not do anything illegal or unethical as Mr. White's request was not ethical in any way.

Damian Wissler (Susquehanna Dodge) –

- Asked Borough Council for permission for Susquehanna Dodge to utilize C. S. Davidson for their personal use (and in no way paid for by the Borough of Wrightsville). Mr. Wissler informed Borough Council that should no conflict exist, they would like to hire the Engineering firm of C.S. Davidson for land development purposes.

Kathy Abel -

- Introduced herself as the Director for the WCRC and stated that she had submitted a request for donation last year but has yet to receive any funding from the Borough. Mrs. Abel explained that her program has yet to receive any donations from the Borough of Wrightsville in all of the years the WCRC has existed. She respectfully asked for a donation.

Councilman Sipes made a motion to approve the March 2011 Regular Meeting Minutes. Council Vice President Hobbs seconded the motion. All in favor. Motion passed with a unanimous vote, 6-0.

POLICE -

Borough Council read the police report for March 2011 which consisted of:

31 Calls for service

- 16 Traffic Citations
- 2 Non Traffic Citations
- 4 DUI Arrests
- 1 Motor Vehicle Accidents
- 5 Warrant Services

Councilman Sipes asked Chief Pearson about the status of Officer Shopf and Chief Pearson informed those in attendance that Officer Schopf was still employed by the Borough of Wrightsville but still remains on Workman's Compensation.

Councilman Sipes inquired about the updating of the radios and Chief Pearson informed him that the radio system is set to be updated.

Chief Pearson stated that the Consortium saw approximately 700 applicants with over 600 of them actually being interviewed. Wrightsville Borough received a list of over 300 applicants to pull from. Chief Pearson further explained that the Borough would have to pick 3 out of all of those applicants and then the top candidate would be hired recommended by the Civil Service Commission.

TREASURER -

Treasurer Brenner gave the financial report for March 2011. He pointed out the large check that was released to H&H for the work performed on Cherry Street and reminded Borough Council that it was an unbudgeted item. Treasurer Brenner relayed to Council that the Borough did receive a check which goes towards reimbursement for the engineering work performed in relation to the Comprehensive Plan.

Councilwoman Bolton made a motion to approve the financial report for the month of March 2011. Councilman Scritchfield seconded the motion. All in favor. The motion passed with a unanimous vote, 6-0.

Councilman Sipes made a motion to approve the check register for March 2011. Councilman Nelson seconded the motion. All in favor. The motion passed with a unanimous vote, 6-0.

ENGINEER -

Engineer Klinedinst gave the engineering report for March 2011 which consisted of:

- Royal Farms – Building razed in May. Reviewed approval process with Melissa on 3/30, anticipating an application. Land development Plan needs updates.
- Comprehensive Plan Update (KDG) – Total project cost is \$80,195 (Comp Plan Update \$40,970 and Riverfront Park Master Plan \$39,225). Funding makeup is YCPC \$15,000, DCED \$20,485, DCNR \$26,732 (pending), and Borough \$17,978. Meetings are 3rd Monday at 7:00 PM in Borough Meeting Room. Comprehensive Plan Committee developing implementation tactics and preparing to review preliminary draft; next Committee meeting is 4/18. Committee needs reactivation. Waterfront Master Plan options presented 3/14, Public Meeting scheduled for 4/11 to present draft Plan.

- Safe Routes to School (BB) – Grant awarded the amount of \$239,900.00. YAMPO approved additional \$90,000 funding. Final design in progress. Reimbursement Agreement recommended for signature.
- Dangerous Building demolition 513 Cherry Street (JTR) —Construction complete.
- 2011 Street Maintenance Program (MRK) – Authorized 2/7/2011. Bids opened 4/01-low bidder Stewart and Tate, Inc. at low price of \$21,954.35 based on estimated quantities. Recommend award of contract. Site preparation will be coordinated with Borough forces.
- CDBG – Application period open for Community Development Block Grant funds – met with council to identify projects and prepare applications. Deadline for submission June 3, 2011.
- MS4 (DJR) – Derek Rinaldo met with Melissa and Jason on March 9th to discuss the submission of this year’s MS4 annual report. As part of this meeting, they discussed some ongoing storm water efforts within the Borough, revised the storm sewer map, and updated the vehicle registry. CSD and the Borough will work together to submit the report by the June 9th deadline and ensure the Borough’s continued compliance with the program.

Discussion ensued.

SOLICITOR -

Borough Council reviewed the written report provided by Solicitor Ehrhart.
Discussion - proposed Ordinance 2011-2 and Ordinance 2011-3.
Discussion - potential International Property Maintenance Code adoption.
Discussion – Cherry Street property

MAYOR -

Borough Council reviewed the written report provided by Mayor Habecker.

Mayor Habecker relayed to those in attendance that there would be a TMI drill sponsored by Hellam Township on April 12th.

Mayor Habecker asked Borough Council to consider recessing the April 2, 2011 regular meeting in order to expedite the hiring process for the FT Police Officer.

Borough Council broke for an Executive Session at 7:28pm and reconvened at 8:13pm. It was announced that the Executive Session was held in order to discuss a personnel issue. No action was taken during Executive Session.

COMMITTEE REPORTS -**Administration & Finance:**

No report

Public Works:

Councilman Nelson gave the Street Department report which consisted of:

- Cleaning of inlets (w/MS4 inspection)
- Street sweeping
- Fix yards damaged by plows during snow removal
- Replace flags
- Clean & fill potholes
- Cleaning of vacated property located at 513 Cherry Street
- Meeting with Derek Rinaldo of C.S. Davidson
- Meeting with Councilman Scritchfield, Sergeant Barbour of the York County Sherriff's Department and Borough Secretary Wirks in regards to the Inmate Work Crew.
- Clean boat landing
- Refuse removal from parks, river and school.
- Resetting of school crossing lights due to time change
- Fulfilled International Salt contract
- Tree limb clean up in preparation for the proposed work at the cemetery
- Spring Maintenance class
- Ordering
- Vehicle Maintenance
- Prepare mowers for upcoming mowing
- Miscellaneous tasks

Councilman Scritchfield relayed that yard waste pick up will begin on April 6th and last until the fall.

Public Safety:

Councilman Scritchfield gave the February 2011 Fire Department report which consisted of:

44 Total responses
 Hellam Township: 21
 Wrightsville Borough: 11
 Hallam Borough:
 Columbia Borough: 3
 Lower Windsor Township: 1
 Manchester Borough - 1
 Springettsbury- 1
 East Donegal Township - 5

Medical Assists: 17

Auto Accidents: 3

Structure Fires: 5
Brush Fire/ Trash Fires: 6
Automatic Fire Alarms: 3
Standby Transfers: 5
Gas/Co Alarms: 2
Vehicle Fires: 1
Outside Investigations: 2
Average Crew Size: 11 PERSONNEL
Average Fire/Rescue Response Time: 45 Seconds
Average QRS Response Time: 1min 13 Seconds

Councilman Scritchfield supplied those in attendance with grant information that the Fire Dept has obtained.

Community & Economic Development:

Council Vice President Hobbs informed those in attendance that the Riverfront Committee would be holding a public meeting on April 14, 2011 at the Borough Municipal building.

Council Vice President Hobbs made a motion to advertise Ordinance 2011-2. Councilman Nelson seconded the motion. All in favor. The motion passed with a unanimous vote, 6-0.

Councilman Sipes gave the Senior Center report.

Councilman Nelson acknowledged the variance brought before Council at the Planning Meeting. Councilman Scritchfield made a motion to grant a variance for 708 South Front Street from where the porch would be placed:

12 foot variance from Front Street

10 foot variance from the Right of Way on Willow Street

Councilman Nelson seconded the motion. Council Vice-President Hobbs abstained. The remaining members of Borough Council vote aye. The motion passed with a unanimous vote 5-0 and one Councilperson abstaining from the vote.

Councilman Nelson made a motion to award the Street Project bid to Stewart and Tate. Council Vice President Hobbs seconded the motion. All in favor. The motion passed with a unanimous vote, 6-0.

Mayor Habecker inquired as to the date of the audit exit meeting. Treasurer Brenner stated that no date has been set up.

Parks & Recreation:

Councilwoman Bolton relayed the following:

- \$1000 donation from the Wrightsville Social Club.
- Upcoming chicken dinner fundraiser.
- Upcoming Baseball Bus Trip on August 20th for \$70 per ticket.

Councilwoman Bolton made a motion to send a letter of support to Hellam Township for their Park Feasibility Study. Councilman Sipes seconded the motion. All in favor. The motion passed with a unanimous vote, 6-0.

Discussion ensued in regards to the request from Kathy Abel.

Personnel Committee: No report

Borough Council discussed the situation proposed by Damian Wissler of Susquehanna Dodge and felt there were no conflicts of interest or possible ethical violations by allowing Susquehanna Dodge to employ C.S. Davidson. Councilman Scritchfield made a motion to waive the conflict of interest in the scenario of Susquehanna Dodge employing C.S. Davidson for land development. Councilman Sipes seconded the motion. All in favor. The motion passed with a unanimous vote, 6-0.

Councilman Sipes informed those in attendance that on April 30th, Turkey Hill would be presenting a PowerPoint presentation at the Locust Street Church.

Councilman Sipes made a motion to adjourn the April 4, 2011 Borough Council regular meeting. Councilman Scritchfield seconded the motion. All in favor. Motion passed with a unanimous vote, 6-0.

The Wrightsville Borough, Monday, April 4, 2011 regular Borough Council meeting was adjourned at 8:40pm.

Respectfully Submitted,

Melissa B. Wirls

Melissa B Wirls
Borough Secretary