

**WRIGHTSVILLE BOROUGH COUNCIL MEETING
MONDAY, DECEMBER 5, 2011**

The regular meeting of the governing body convened at 7:00pm on Monday, December 5, 2011.

In attendance: Council President Groft, Council Vice- President Hobbs, Councilman Scritchfield, Councilman Nelson, Councilwoman Bolton, Councilman Sipes, Mayor Habecker, Secretary Wirls, Solicitor Ehrhart, Treasurer Brenner, Engineer Klinedinst, and Police Chief Pearson.

Council President Groft called the regular meeting of the governing body to order at 7:00pm and led the salute to the American Flag.

Patrons:

Annie Weirich:

- Stated that she has seen the husband of the Crossing Guard on Hellam Street perform the employee's duties for her and asked what would happen if he would get hurt as he is not an employee of the Borough.
- Relayed that she felt South Front Street experiences high speed traffic and asked if a study could be done or stop signs installed.
- Read aloud a letter she had written expressing her thankfulness to Councilman Groft for his time served for the Borough. Ms. Weirich stated that it was nice to see calm Council meetings despite a few specific residents continuously stating false facts.
- Asked that Borough Council answer questions raised by tax payers.
- Welcomed Officer Eavenson to Wrightsville Borough.
- Thanked Fire Station 41 for all of their hard work.

Mel McDonald:

- Agreed with Ms. Weirich about the speeding on Front Street.
- Asked Council why a Fire Tax increase was needed as there are many residents in the Borough on a fixed income. Ms. McDonald asked if money was left to the Fire Department and where the income from the lunch wagon was going. Ms. McDonald stated that 88% of fire calls were for areas outside of the Borough and stated that perhaps if she were given explanations n regards to the Fire Department and the tax increase, she would better understand the need for an increase in the Fire Tax.
- Addressed Council Vice-President Hobbs in asking if she had a permit for what Ms. McDonald deems to be a fence and why it was located so close to the road.
- Addressed Council President Groft in stating that she had worked hard on getting him elected as a Council person.
- Addressed Council elect Abel by saying it was wrong for her to threaten her.

Councilwoman Bolton made a motion to approve the November 2011 Regular Meeting and Recessed Meeting minutes.

Councilman Sipes seconded the motion.

Council President Groft asked if an amendment can be made in the minutes in the Patron portion, where resident Eric White accused Council of not providing for a public comment period during the Budget Finance meeting. Council President Groft and Council agreed that Mr. White was not present at the beginning of the meeting nor did he ask to be heard after arriving. Mr. White stated from his seat that the camera shows otherwise. Solicitor Earhart stated that no amendment was needed as the December minutes will reflect the requested amendment.

All in favor. Motion carried with a unanimous vote, 6-0.

POLICE -

Borough Council read the police report which consisted of:

- 50 Calls for service
- 21 Traffic Citations
- 11 Non-Traffic Citations for Underage Drinking, Public Drunkenness or Curfew
- 5 DUI Arrests
- 3 Motor Vehicle Accidents
- 2 Warrant Services

Councilman Sipes made a motion to approve the Mobile System Extension Agreement.

Councilman Scritchfield seconded the motion. All in favor.

The motion carried with a unanimous vote, 6-0.

TREASURER -

Councilwoman Bolton made a motion to approve and adopt the 2012 Budget as presented.

Councilman Scritchfield seconded the motion. All in favor.

The motion carried with a unanimous vote, 6-0.

Councilman Sipes made a motion to advertise Tax Levy Ordinance 2011-7.

Councilwoman Bolton seconded the motion.

Roll Call Vote:

Councilman Sipes – aye

Councilman Scritchfield – aye

Councilwoman Bolton – aye

Councilman Nelson – aye

Council Vice President Hobbs – aye

Council President Groft – aye

All in favor.

The motion carried with a unanimous vote, 6-0.

Treasurer Brenner explained the GASB along with the percentages needed to be included in the policy. He further explained that the policy needs to be in place by the end of the year.

Treasurer Brenner explained to Council the details of proposed Ordinance 2011-8, the Police Pension amendment.

Councilwoman Bolton made a motion to advertise proposed Ordinance 2011-8, the Police Pension Plan Ordinance.

Councilman Scritchfield seconded the motion. All in favor.

The motion carried with a unanimous vote, 6-0.

Treasurer Brenner gave the financial report and presented the check register for Council's review. Treasurer Brenner explained the 2011 will need to be amended to reflect balance what was budgeted for 2011 and the actual expenditures for 2011.

Councilman Sipes made a motion to amend the 2011 budget.

Councilman Scritchfield seconded the motion. All in favor.

The motion carried with a unanimous vote, 6-0.

Councilman Sipes made a motion to approve the check register.

Councilman Scritchfield seconded the motion. All in favor.

The motion carried with a unanimous vote, 6-0.

Councilwoman Bolton made a motion to approve the financial report.

Councilman Ed seconded the motion. All in favor.

The motion carried with a unanimous vote, 6-0.

ENGINEER –

- Royal Farms – Meeting held with Royal Farms representative July 13. Construction initiated 9/23. Spot inspection of site improvements through C.S.Davidson, Inc., no change.
- Waterfront Master Plan (JAK) – Total project cost is \$80,195 (Comp Plan Update \$40,970 and Riverfront Park Master Plan \$39,225). Funding makeup is YCPC \$15,000, DCED \$20,485, DCNR \$26,732, and Borough \$17,978. Preliminary Waterfront Master Plan presented 4/11/11, working on Implementation strategies. Met with SGHA Project Manager Cynthia Fuhrer, DCNR to discuss implementation services by them at no charge. Trying to assist and coordinate efforts.
- Zoning Ordinance (KDG) – awaiting authorization to proceed.

- Safe Routes to School (BRB) – Grant awarded in the amount of \$239,900.00. YAMPO approved additional \$90,000 funding. Penn DOT to bid January 6 and 9, with June 11th start of construction (90 day contract).
- MS4 (DJR) –Derek plans to meet with the Borough to discuss potential improvements to the Borough’s program and the 2012 application process. Seminar scheduled in early 2012, recommend Borough participation.
- Act 167 Storm water Management Ordinance (BRB) – Solicitor and Engineer prepared for adoption. Will discuss at 1/19 Planning Meeting. Recommend authorization for advertisement, then adoption. Utilize implementation tool for small, single lot projects.
- Cherry Street/4th Street Storm water – surveyed site for proposed pipe. Consulted with Jason regarding need for PA One Call and test pits for water, gas. Discussed schedule with property owner. Curb staked. No update.
- Miscellaneous – none

**SOLICITOR –
Council reviewed the Solicitor’s report.**

A Roll Call vote was called for the adoption of Ordinance 2011-9, 4 Way Stop Ordinance.

- Councilman Sipes – aye**
- Councilman Scritchfield – aye**
- Councilwoman Bolton – aye**
- Councilman Nelson – aye**
- Council Vice President – aye**
- Council President Groft – aye**

Ordinance 2011-9 was unanimously adopted.

MAYOR -

Borough Council reviewed the written report provided by Mayor Habecker which consisted of the following:

Previous month’s activities;

- Attended Council Budget Meeting.
- Interviewed candidate for part time police position.
- Our family attended the Borough Christmas tree lighting.
- A few Property Maintenance violations are moving through District Court.

Community Concerns Received;

Comments;

- Reorganization Meeting, January 3, 2012 @ 7:00 PM. Re-organization will start promptly at 7 PM. Please be prepared to nominate a Council President and Vice President. Council will also need to be prepared to appoint a new vacancy chairman.
- Hellam Township is asking if the Wrightsville PD would like to be represented in their upcoming public safety newsletter.
- The Habecker family would like to wish everyone a joyful Christmas season and best wishes for 2012!
- Reminded Borough Council that a new Vacancy Chair will need to be addressed at the January meeting.
- Addressed the upcoming Reorganization Meeting in January.

COMMITTEE REPORTS –

Administration & Finance:

Councilman Bolton made a motion to approve and adopt Resolution 2011-22, the 2012 Borough Council Regular Meeting Schedule.

Councilman Scritchfield seconded the motion. All in favor.

The motion carried with a unanimous vote, 6-0.

Public Works:

- Street Department Report:
 - Completed N.4th St. and Cherry St. Project
 - Blacktop sinkhole on North 3rd Street and 200 block of Garden Ave.
 - Clean inlets
 - Leaf collection
 - Christmas light maintenance in preparation for installation
 - Barricade inventory and relocation
 - Vehicle and maintenance upkeep/repair
- Councilman Nelson stated that Streets Department Lead Person Jason Livelsberger has excelled with the storm water project as well as utilizing free labor.
- Councilman Scritchfield and Councilman Nelson presented to Council a quote for the scag mower motor.

Discussion ensued in regards to the scag mower motor.

Discussion ensued in regards to the pump for the F550.

Discussion ensued in regards to the traffic loops on Hellam Street.

Public Safety:

- Councilman Scritchfield provided those in attendance with the Fire Department report which consisted of the following:

Hellam Township: 24

Wrightsville Boroughs: 15

Lower Windsor Township: 1
Hallam Borough: 1
East Donegal: 2
Columbia Borough: 3
Springettsbury: 7
East Manchester Twp: 1
Manchester Twp: 1
Marietta: 2
Red Lion Borough: 1
York Township: 2

Medical Assist: 16
Auto Accidents: 10
2 with Entrapment
Structure Fires: 11
6 of the 11 working fires
Automatic Fire Alarms: 6
Brush Fire/Mulch: 1
Stand By/Transfers: 9
Vehicle Fires: 2
Co/ Gas Incident: 3
Investigations: 1
Assist PD: 1

Average Crew Size: 11 PERSONNEL
Average Fire/Rescue Response Time: 1 minute 30secs
QRS Response Time: 1minute

- Councilman Scritchfield stated that Mr. Herchelroth did donate \$50,000 to the Fire Department. The Fire Department protection provided by the Wrightsville Fire Company is the best in the state and if people choose to complain, then they can have at it. Councilwoman Bolton stated that if the Borough were to contract the fire protection out, it would be far more expensive. Councilman Scritchfield stated that the profit from the lunch truck goes towards paying the cost of feeding the crew as by having the crew at the station, it provides for a quicker response time for those in need.

Councilman Scritchfield made a motion to approve the 2012 Code Administrators Contract for UCC enforcement and Property Maintenance Enforcement. Councilwoman Bolton seconded the motion.

Council Vice President Hobbs asked if Council could address with Code Administrators, the lack of calls being returned in a timely manner and messages not being relayed.

All in favor.

The motion carried with a unanimous vote, 6-0.

Councilman Scritchfield made a motion to approve the 2012 Hemler Contract for Animal Control Services.

Councilman Sipes seconded the motion. All in favor.

The motion carried with a unanimous vote, 6-0.

It was decided that Borough Council was not prepared to make a decision in regards to the Ambulance service.

Community & Economic Development:

- No report

Parks & Recreation:

- Councilman Sipes relayed that 7 basketball teams began the previous week.
- Historic Wrightsville will have an Open House on Sunday, 1pm-4pm.

Personnel Committee:

- No report

Additional Business:

- Council Vice President Hobbs stated that she knows Council expressed that they were not ready to decide upon an n ambulance service, but asked that Council meet with Hellam Township and Hallam Borough in order to discuss the ambulance.
- Council Vice President Hobbs addressed the comment made by resident Ms. McDonald and asked if a permit was needed for the decoration that was up on her property. Mayor Habecker reviewed the Fence Ordinance and concluded that under the definitions in the Ordinance, a permit was not needed.
- Council President thanked Borough Council for their confidence in him.
- Council President Groft thanked Mayor Habecker for his assistance.

Councilman Sipes made a motion to recess the December 5, 2011 regular Borough Council meeting until 4pm on December 27, 2011.

Councilwoman Bolton seconded the motion. All in favor.

Motion passed with a unanimous vote, 6-0.

The Wrightsville Borough Council Regular Meeting was recessed at 7:59pm until December 27, 2011 at 4:00pm.

Respectfully Submitted,

Melissa B Wirls
Borough Secretary