

**WRIGHTSVILLE BOROUGH COUNCIL
MINUTES OF SEPTEMBER 14, 2009
BOROUGH HALL**

The public hearing on the proposed Floodplain Ordinance was opened by Council President Sharon Young at 6:30pm. This Ordinance would amend the Wrightsville Borough Code of Ordinances by repealing Chapter 8 entitled "Floodplains" in its entirety. Solicitor Tilley explained that the purpose of the new Ordinance which was to meet the Federal standards of things existing in the floodplain. Solicitor Tilley further explained the draft process and that the Ordinance must be in place by September 25th, or residents of the Borough will lose their flood insurance. Hearing no comments or questions, President Young closed the Public Hearing at 6:37pm.

The regular meeting of the governing body was called to order at 6:38 p.m. by President Young, who led the salute to the American flag. Present were Council members M. McDonald, E. Sipes, T. Groft, N. Habecker, & J. Cressler, Secretary M. Wirls, Solicitor Tilley, Engineer Klinedinst, Treasurer Brenner & Police Chief Pearson.

Patrons:

SANDY WAUGH– stated that she did not feel that Council members should bring the children of other Council members into politics. Mrs. Waugh also inquired about the property located at 325 Walnut Street.

RICK COLLIER- asked if his son could paint the handicap spots within the Borough as part of his Boy Scout Eagle Project. He stated that the Scouts would raise the money for the paint and equipment. It was agreed that this scenario would be fine. Secretary Wirls was asked to provide Mr. Collier and his son with the handicap parking information.

ANNIE WEIRICH – asked about the portion of the newsletter addressing uninspected vehicles on properties and the street. Police Chief Pearson stated that all vehicles must be inspected. Ms. Weirich also asked about Council walk-arounds. She inquired as to why she was given an Ordinance violation and her neighbor was not. Ms. Weirich stated that she felt it was a result of a personal vendetta on behalf of a certain Council Member, as her yard was not an issue and should not have been written up.

ROBIN GEESEY – asked who the new Streets Department employee was and was told that it was not an employee but rather a community service worker. Ms. Geesey also addressed the tractor trailer trucks idling in the early morning before the gates to Donsco open. She inquired as to what the law in regards to idling trucks states and was informed that the law states that a tractor trailer can not idle for more than 5 minutes. Ms. Geesey asked that something be done

because the trucks are very loud. Mr. Steve Conti, a representative from Donsco, stated that Donsco will address the issue with the drivers. Ms. Geesey inquired as to what requirements were in place in regards to trash cans within the Borough. Additionally, she stated that she felt the personal remarks said by a Council Member after last months Council meeting were ridiculous and low.

SHARON AMATO – Commended the Streets Department for doing a wonderful job on the alley behind Turkey Hill. She asked if there had been any decision made in regards to Chief Pearson taking his car home. Mayor Lindeman stated that the subject had not been brought up again. Ms. Amato thanked Chief Pearson for coming in off duty for the shooting that occurred in Wrightsville. It was the opinion of Ms. Amato that because of situations such as this, the Chief should be able to take his car home. She asked Council to consider allowing Chief Pearson to take his car home.

BEVERLY WARDLAW – wanted to thank Chief Pearson for standing with the crossing guard while the children are going to school. Ms Wardlaw stated that she has witnessed many cars almost running the crossing guard over and while the Chief is there with his car lights on, people take more caution.

JOHN PETERS – stated he was representing the Glen Rock Borough Council and they wanted to inquire as to pros and cons of having a Borough Police Department. Chief Pearson said the biggest issue Wrightsville faced was 24 hour coverage. He stated that the biggest expenditure was the start up costs. Chief Pearson indicated that salary and insurance will eat away at the money. Solicitor Tilley said that participation in programs such as Co-Stars help with costs. Councilwoman McDonald stated that her biggest concern was the lack of coverage in the wee hours of the morning and she would rather have an officer on during the night instead of during the day. Solicitor Tilley suggested that the Glen Rock Council look at the Civil Service requirements.

TREASURERS REPORT: Treasurer Brenner gave his report and stated that some things are over budget due to circumstances beyond control. Treasurer Brenner commented on the fact that at the October meeting, he will be presenting details for each department in regards to the Budget Workshop in October. Mr. Brenner also commented on the fact that he had attended the Recreation Commission meeting in August and the Recreation Commission will be streamlining the bill paying process. Bills will be presented each month to the Committee before being handed to Treasurer Brenner or Secretary Wirls. He also asked them to submit information to be presented at during the Budget Workshop.

Council reviewed the check register. A motion was made by Councilman Habecker to approve the check register. Councilman Sipes seconded the motion. All in favor. Motion passed unanimously.

Mr. Habecker made a motion to approve the August Council meeting minutes.
Mr. Groft seconded the motion. All in favor. Motion passed unanimously.

Council broke for an Executive Session at approximately 7:13pm. Two employee reviews needed to be discussed. Council reconvened at approximately 8:07pm. It was stated that during the Executive Session, Council discussed the property located at 223 Orange Street. Council also discussed concerns with fund expenditures, the acquisition of equipment, proper employee procedures, and employee reviews. Also discussed was the need for Council to clarify equipment purchase policies.

FIRE REPORT- 60 total responses consisting of calls to: Hellam Township (29), Wrightsville Borough (17), Hallam Borough (7), East Donegal Township (3), Lower Windsor Township (2), Columbia Borough (1), York Township (1). The nature of these calls were: 12 medical assist, 12 auto accidents, 9 transformer / wire / tree fires, 6 automatic fire alarms. 5 structure fires, 3 investigations, 2 standby transfers, 2 brush fires, 2 debris removals, 1 controlled burn, 1 gas leak, 1 search detail, 1 fire activity, 1 traffic light out, 1 pedestrian struck. The average crew size was 7 personnel. The average fire / Rescue response time was 1 minute and 15 seconds. The average QRS response time was 1 minute.

Mayor Lindeman stated that the Fire Company does an excellent job and she was very thankful for their presence in the Borough.

POLICE REPORT – 29 calls for service, 25 traffic citations, 2 non-traffic citations for public drunkenness or disorderly conduct, 8 DUI arrests, 3 motor vehicle accidents and 1 warrant service.

Mr. Cressler asked about the rate of convictions of those going to court. Police Chief Pearson stated that the Wrightsville Borough Police Department had a good rate.

ENGINEERS REPORT: Engineer Klinedinst gave his report which consisted of the following:

1. John Wright Land Development Plan –Time expires February 2, 2010. No current activity.
2. Royal Farms – No current activity.
3. Locust Street/Cool Springs Road Drainage Issue – issued letter to Penn DOT with photographs on May 13, 2009. Site meeting held with Penn DOT and Rutters representatives on June 12, 2009; Rutters' Engineer (Eric Thomas, LSC Design) to provide plan with proposal to re-profile

Locust Street (with paving) to drain most water to Cool Springs Road. Called LSC for update on 9/6/09. LSC indicates options are being discussed with Rutters. No current activity.

4. Comprehensive Plan Update – Total project cost is \$80,195 (Comp Plan Update \$40,970 and Riverfront Park Master Plan \$39,225). Funding makeup is YCPC \$15,000, DCED \$20,485, DCNR \$26,732 (pending), and Borough \$17,978. No billable work has been initiated on the plan update on advice of the York County Planning Commission Plan until all grant documents are finalized. CDBG Contract executed; Steering Committee meeting to be scheduled.
5. Safe Routes to School – Grant awarded on May 28th to Wrightsville Borough in the amount of \$239,900.00. Penn DOT coordinating, meetings held August 27th, October 2nd.
6. 5 Year Street Condition Assessment and Improvement Plan –I have discussed with Bob and the Streets Committee the concept of preparing a 5-year capital improvements plan for Borough streets; this would allow proper budgeting for street work, and allow prioritization of work required. The estimated cost is \$5,000 based on plans for other clients; I recommend authorization, with payment from the 2010 Budget.
7. Miscellaneous –
 1. Inspected curb/sidewalk construction at Locust/2nd Street on July 15th, issued e-mail report of non-conformance. Expressed letter of concern that sidewalk is still open to storm water on August 21. No activity to date.
 2. Reviewed County Line Quarry plans for equipment upgrades on 9/24, forwarded an opinion that plans do not comprise a Land Development or Storm water Ordinance review.

Engineer Klinedinst suggested Council authorizing the signature on the form sent to the Borough by TRG associated with the Royal Farm project. They are requesting a one year HOP time extension. President Young stated that she was told they would begin work in early 2010. Council agreed to authorize the signing of the document.

Engineer Klinedinst explained the Resolution 2009-5, which authorized the Borough Secretary and the Council President or Vice President to execute an agreement between the Borough and the Pennsylvania Department of Transportation reimbursement agreement. Mr. Klinedinst recommended Council to approve the Resolution.

Councilman Groft declared that the Royal Farms building needs to be taken down as it is a safety hazard. Discussion ensued. Mrs. Young stated that she was told the owners of the Royal Farms property would tear down the structure if

Council requested them to do so. It was determined that Secretary Wirks would send the owners of the Royal Farms property a letter requesting the removal of the structure to alleviate any safety hazards.

A motion was made by Mr. Groft to approve the extension for the Royal Farms project. Mr. Sipes seconded the motion. All in favor. Motion passed unanimously.

A motion was made by Mr. Sipes to approve Resolution 2009-5. Mr. Cressler seconded the motion. All in favor. Motion passed unanimously.

Discussion ensued pertaining to the sidewalk located at 121 Locust Street. It was stated that in its current abandonment, it poses a safety risk. Mr. Groft suggested that on behalf of Council, a letter be sent to the owner of 121 Locust Street informing them that the Borough will replace the sidewalks if they do not respond. It was determined that a letter would be sent to the property owners of 121 Locust Street giving them a deadline of October 5th in order to effectively repair their sidewalk or the Borough will award a contract to a contractor in order for the sidewalk to be constructed in compliance with the Borough Ordinances. Mr. Habecker made a motion to send the letter and Mr. Groft seconded the motion. All in favor. Motion passed unanimously.

SOLICITOR'S REPORT – Solicitor Tilley asked for Council to approve the Floodplain Ordinance as discussed in the Public Hearing at the beginning of the meeting. Mr. Groft made a motion to approve the Ordinance. Mr. Cressler seconded the motion. All in favor. Motion passed unanimously.

PRESIDENT'S REPORT – President Young addressed Council in regards to Secretary Wirks becoming a Notary Public, explaining the process and cost. Mrs. Young asked for thoughts and concerns of Council. Upon hearing no objections, Secretary Wirks was told to proceed with becoming a Notary Public. A motion to approve a 3% raise for Secretary Wirks was made by Mr. Cressler. Mr. Sipes seconded the motion. All in favor. Motion passed unanimously.

STREETS REPORT – Council reviewed the Streets Department report composed by Streets Department Supervisor Robert McKee. The report consisted of:

- 1) Prepping and paving the 300 block of South Alley
- 2) Installing a handicap sign at 614 Locust Street
- 3) Cleaning storm sewer drains
- 4) Prepping the Pavilion for the Old Town Picnic.
- 5) Painting curbs
- 6) Working on the Storm Sewer Project at Donsco
- 7) Equipment repair
- 8) Trash removal
- 9) Mowing
- 10) Inventory
- 11) Vehicle maintenance

Councilman Cressler explained Mr. McKee's request for a snow plow. A motion to approve the purchase for a snow plow, not exceeding the price of \$2000, was made by Mr. Cressler. Mr. Habecker seconded the motion. All in favor. Motion passed unanimously. Councilman Cressler asked for the approval to pay the bill from Messick's for the custom part ordered by Streets Supervisor Robert McKee. Mr. Cressler made a motion to approve paying the bill. Mr. Habecker seconded the motion. It was determined by Council that a second phone line to serve as a fax line was not needed in the Streets Department office. It was stated that Mr. McKee should use the Borough office fax machine. Mr. Cressler relayed the fact that Mr. McKee was asking for a letter to be written to the Red Lion Borough Streets Department thanking them for their help on a recent project. Council approved this action.

RECREATION REPORT – Councilman Sipes conveyed that the Recreation Commission was holding a sub sale which begins September 14, 2009 and ends October 7th. Mr. Sipes told Council the subs could be picked up on October 15, 2009 at the Senior Center. Mr. Sipes informed Council about the team from Columbia using the Wrightsville Borough baseball field.

MAYOR'S REPORT – Mayor Lindeman recommended a 3% pay increase for Chief Pearson. Mr. Groft made a motion to accept the pay increase. Mr. Habecker seconded the motion. All in favor. Motions passed unanimously. Mayor Lindeman informed everyone that Trick or Treat Night for the Borough was on Saturday, October 31, 2009 from 6:00pm until 8:00pm.

MUNICIPAL AUTHORITY REPORT – It was reported by Mr. Sipes that the Municipal Authority was researching the possibility of putting an automated call system in place to replace the current bulk mailing system when there is a water violation.

Councilwoman McDonald inquired about the current Solicitor bills, which included a phone call from Mr. Habecker in regards to a personnel issue. Mrs. McDonald stated that because Mr. Habecker is not on the Personnel Committee, he should not have placed a call to the Solicitor. Mr. Tilley informed Council that proper procedures were followed in regards to his phone call with Mr. Habecker. Mrs. McDonald also inquired about sidewalks. She asked if residents doing work on their sidewalks could borrow cones from the Streets Department. Mayor Lindeman stated that it would be something hard to govern. Discussion ensued.

Mr. Habecker made a motion to adjourn the meeting. Mr. Groft seconded the motion and it was unanimously agreed to adjourn at 8:43 p.m.

Respectfully Submitted,

melissa B. Wirls

Melissa Wirls
Secretary